

Dear Parents

School Information

Welcome back to the new school year at Westfield and a very special welcome to all the new children and families who have joined us this September. We are particularly proud of all our Nursery and Reception children who have started school so confidently this week. It has been so lovely to welcome all the children back to school. This year's school priorities are:

- To improve outcomes in Reading (Inc. Phonics), Writing
- To improve outcomes in Mathematics.
- To reduce the gaps in attendance and outcomes between vulnerable pupils and their peers, so that every pupil attends well, knows they matter and is supported to thrive.

Children Arriving Late at School

We have introduced a new system this academic year for children arriving late at school. All children who arrive after the gates have closed will need to be signed in at the school office by a parent, in writing, giving a reason for late arrival.

Allergy and Anaphylaxis Update

I am sure you will have heard that all schools must comply with Benedict's Law from September 2026. Here at Westfield, we have always taken allergies very seriously and had robust processes in place. We have, however, reviewed how we manage allergies and made a few changes in school.

What are the changes?

- The school now has 4 spare auto adrenaline injectors (AAIs) on site should a child's prescribed AAI fail. These can also be used in exceptional circumstances, for any child or adult presenting with an unexpected anaphylactic reaction.
- The school has an up-to-date allergen and anaphylaxis policy.
- Snack time will now be in class so that food consumption is supervised in case of an allergic reaction or choking. This will also allow us to monitor what snacks the children are bringing to ensure they are **healthy, nut and wrapper free**.
- All children with allergies will have an updated individual health care plan, including a risk assessment.

We will continue to ask children to wash their hands before lunch and stress that they must not share food.

Inhalers in School – All Children

In line with school policy all inhalers must have a pharmacy label with the child's name on, an asthma card and spacer (if they require one). Please can these be put in a small plastic bag (food bag or something similar).

If your child is newly diagnosed, please come to the school office for new forms and to inform our medical lead so your child can be added to our medical lists. Asthma cards are renewed annually - new cards are sent home at the end of the school year and then passed to the class teacher with all requirements.

Please send all paperwork with inhalers to school with completed forms by next Monday (7th September).

IMPORTANT - MCAS - Parent Consents

We want to let you know about important updates to the consents you have given on MCAS. The main change is to do with photo permissions, following advice about potential misuse of images in relation to AI.

The consent you have already given has come to an end. What you need to do now is select Yes or No to the photo parental consents in MCAS. Any changes that affect images currently in use by the school will be actioned by the end of term.

We also ask you to provide medical emergency consent for your child. You will find this in the Data Collection Form under Medical. By giving consent, you agree to emergency care being given. This could include the use of an adrenaline auto-injector for a suspected anaphylactic reaction and the use of an inhaler in the event of an asthma attack. Even if consent is not given through MCAS, if a life-threatening emergency is suspected, we will follow the advice of the emergency services.

You can now edit the other consents you have already given in other areas. You have until Monday 14th September to make any changes.

Fiddle Toys in School

A reminder that children **should not** be bringing 'fiddle toys' into school. Children identified by the SEND team as requiring a fiddle toy will have appropriate aids supplied by school only.

Calendar Dates

The calendar dates for the new academic year are at the end of this bulletin. Please make a note of all the dates that are relevant to you on your calendar. An updated list will be shared at the beginning of the Spring and Summer terms.

Learning Journals

Children have all been provided with a new learning journal (not nursery). The journals are intended to be both a learning tool for the children and a communication tool for you, so please take time to look through them. Please write the contact details and home collection details in the inside cover of the journal as soon as possible. Please also read and sign the home school agreement. The journals are for you and your child to fill in as appropriate. Learning journals should be in school every day as children do use them in lessons. Teachers will initial any messages you send in the journal so that you know they have seen them; in this way, we will ensure that no important messages get missed. Please record every time you read with your child and for the older children, please encourage them to record their own reading at **least 3 times per week**. Reading and vocabulary are a focus in school so we will be monitoring home reading regularly.

Important contact e-mail addresses for the school are as follows:

enquiries@bw.keystonemat.org (School Office)
starting@bw.keystonemat.org (Bourne Westfield Nursery/Slippers)
reception@bw.keystonemat.org
year1@bw.keystonemat.org
year2@bw.keystonemat.org
year3@bw.keystonemat.org
year4@bw.keystonemat.org
year5@bw.keystonemat.org
year6@bw.keystonemat.org

If you are e-mailing, please ensure you include the name of your child and their class so that the information can be shared promptly. E-mails should not be sent directly to staff members.

Change of Contact Details

If you have moved house during the summer or have changed your telephone number, please make sure you update your contact details on MCAS as soon as possible so that we can reach you in an emergency.

OPAL News - wet weather plans - coats and wellies!

As we recognise the value of play and being in the outdoors, we would remind you that our OPAL vision is for there to be fewer than 5 'wet play' days in the school year. This means it is important that your child brings in a coat every day as we do play outside in all weathers.

OPAL playtimes mean that every child can access the whole site, and the many varied activities this includes, all year round. To enable them to do this they all need to keep a pair of named wellies at school. Please do ensure they are named as we could potentially have over 600 pairs on site! We have lots of welly storage around the site - we also have some spare wellies that children can use if needed.

Thank you for your understanding and ongoing support with our OPAL project - we couldn't do it without you. Please keep an eye on the bulletins and MCAS to keep up to date with what is happening and for any loose part donation requests. We are currently in need of any old buggies/prams/pushchairs/wheelchairs and scooters that we may be able to use outside. Your support so far has been amazing, thank you!

Years 1-6 - After School Clubs

Information regarding school-led clubs will be shared once these have been finalised. Clubs will commence in the week commencing 21st September.

Atkinson's Announcements

Arrival at School - Children

We saw a lot of children arriving at school as early as 8:15am today. Please remember that from Monday the school site will be secure until the outer gates are opened at 8:30am (inner gates will open at 8:35am as previously). Children must not arrive at school any earlier than 8:30am to prevent them waiting on the path by the busy road - thank you.

Reminder - Parking

You will have seen that line markings around the vicinity of the school site have changed and the zig zags are no longer there. Please note that the yellow lines on the roads close to the school prohibit parking at drop off and pick up times. These are enforceable and you are at risk of a penalty if you disregard this.

Reminder - Healthy Snacks

Please ensure that pupils are bringing a healthy, nut free, snack to school. As part of the healthy school agenda, we ask that children do not have sugary snacks, crisps etc. We are also trying to reduce waste so would ask for wrapper-free snacks. Thank you



Miss K Atkinson
Headteacher

Calendar of Events 2026-27

September	
Thursday 3rd	Term 1 Begins for all children
Wednesday 9th	Year 6 Residential visit - meeting for parents - 6pm
Friday 11th	11+ Testing at Bourne Westfield (Verbal Reasoning Test)
w/c Monday 21st	Clubs commence for Years 1-6
Friday 18th	11+ Testing at Bourne Westfield (Non-Verbal Reasoning Test)
Monday 21st	Y5 Mayan Explorer Day (class 1)
Wednesday 23rd	Y5 Mayan Explorer Day (class 2)
Thursday 24th	Harvest Festival
Friday 25th	Y5 Mayan Explorer Day (class 3)
Saturday 26th	European Day of Languages
October	
Thursday 1st	Black History Month
Thursday 1st	EYFS Early Language & Phonics Evening for parents (5:00-5:45pm)
Thursday 8th	Flu Vaccinations (whole school)
Wednesday 7th	Parent Coffee Morning (9-10am)
Friday 16th	Y4 Online Safety Workshops
w/c Monday 19th	No school led clubs this week due to Parents' Evening
Tuesday 20th	Parents' Evening
Wednesday 21st	Parents' Evening
Friday 23rd	End of Term 1
November	
Monday 2nd	Term 2 Begins
Tuesday 3rd	Open Morning for Reception Starters in September 2027
Wednesday 4th	Open Morning for Reception Starters in September 2027
Wednesday 4th	Open Evening for Reception Starters in September 2027
Thursday 11th	Neighbours Coffee Morning (10:15am)
Thursday 11th	Armistice Day - KS2 Remembrance Assembly (children only)
Sunday 15th (to 21st November)	Road Safety UK Week
Monday 16th	Individual School Photographs
w/c Monday 23rd	Final week for school run clubs
December	
Wednesday 9th	Parent Coffee Afternoon (times tbc)
Friday 11th	Year 6 Christmas Service (1:30pm) Bourne Baptist Church (tbc)
Monday 14th	RB Reception Nativity - 2:30pm
Tuesday 15th	RLW Reception Nativity - 2:30pm
Wednesday 16th	RKW Reception Nativity - 2:30pm
Wednesday 16th	Christmas Service - Y1 & Y2 followed by Y3 - Y5 (in school - children only)
Thursday 17th	Christmas Sparkle Day / Christmas Party Day
Friday 18th	Carols Around the Tree (children only)
Friday 18th	End of Term 2
January	
Monday 4th	Training Day - School Closed
Tuesday 5th	First Day of Term 3
Monday 11th	Swimming begins for Year 4
Wednesday 13th	Year 1 Phonics Check meeting for parents - 2:45pm
Monday 18th	Year 2 - Miss Roberts' Class learning showcase to parents (2:30pm)

Tuesday 19th	Year 2 -Mrs Chatham's Class learning showcase to parents (2:30pm)
Wednesday 20th	Year 2 - Miss Toynton's Class learning showcase to parents (2:30pm)
Monday 25th	Reception - Roots to Food
Thursday 28th	Parent Coffee Morning (9-10am)
February	
w/c Monday 8th	No school led clubs this week due to Parents' Evenings
Tuesday 2nd	Year 3 Parent Assembly - 2:30pm
Friday 5th	School Disco
Tuesday 9th	Parents' Evening
Wednesday 10th	Parents' Evening
Friday 12th	End of Term 3
Monday 22nd	First day of Term 4
March	
Thursday 4th	World Book Day
Monday 8th	Year 1 - Miss Hibbins' Class learning showcase to parents (2:30pm)
Tuesday 9th	Year 1 - Miss Binder's Class learning showcase to parents (2:30pm)
Thursday 11th	Year 1 - Miss Needham's Class learning showcase to parents (2:30pm)
Wednesday 17th	Parent Coffee Afternoon (times tbc)
Friday 19th	Year 6 - visit to Holocaust Centre
Friday 19th	Comic Relief
Wednesday 24th	Year 5 Parent Assembly - 2:30pm
Thursday 25th	Easter Service (at Bourne Westfield - children only)
Thursday 25th	Last Day of Term 4
April	
Monday 12th	Training Day - School Closed
Tuesday 13th	Training Day - School Closed
Wednesday 14th	First Day of Term 5
Friday 23rd	St George's Day
Tuesday 27th	Year 4 visit to The Collection, Lincoln (1½ classes)
Wednesday 28th	Year 4 visit to The Collection, Lincoln (1½ classes)
Wednesday 28th	Year 6 Sex Education Meeting for Parents (6:00pm)
May	
Monday 3rd	May Day Bank Holiday
Tuesday 4th	Year 4 Parent Assembly 2:30pm
w/c Monday 10th	SATs week for Year 6 - these are statutory assessments and all Year 6 pupils must attend school to access the tests
Friday 14th	School Disco
Tuesday 18th	Parent Coffee Morning (9-10am)
Wednesday 26th	Y4 - Respectful Conversations Workshop
Friday 28th	Last Day of Term 5
June	
Monday 7th	First Day of Term 6
w/c Monday 7th	Year 4 Times Table Check will be staggered across a 2 week period
w/c Monday 14th	Year 1 Phonics Screening - these are statutory assessments and all Year 1 pupils must attend school to access the tests
Saturday 12th	Year 6 Production Rehearsal (9:00am-12:30pm)
Monday 14th	Year 1 Sports Day (pm)
Tuesday 15th	Year 3 Sports Day (am)

Tuesday 15th	Year 2 Sports Day (pm)
Wednesday 16th	Year 5 Sports Day (am)
Wednesday 16th	Reception Sports Day (pm)
Thursday 17th	Year 6 Sports Day (am)
Tuesday 22nd	Year 4 Sports Day (am)
Tuesday 29th	Year 6 School Production - 6:30pm
Wednesday 30th	Year 6 School Production - 6:30pm
July	
w/c Monday 5th	Arts Week
Wednesday 7th - Friday 9th	Year 6 residential visit to Norfolk Lakes
Monday 12th	Reports sent out
Thursday 8th	Parent Coffee Morning (9-10am)
Wednesday 7th to Friday 9th	Year 6 Residential Visit
Tuesday 20th	Year 6 Leaver Celebration
Wednesday 21st	Last Day of Term 6