



**Keystone Academy Trust**

(Bourne Westfield  
Primary Academy)

**Equal Opportunities Policy:  
Pupils**

Created: February 2020  
Review Date: February 2022

## **Contents:**

### Statement of intent

1. Legal framework
2. Roles and responsibilities
3. Data protection
4. Protected characteristics
5. Sex
6. Race and ethnicity
7. Disability
8. Religion and belief
9. Sexual orientation
10. Gender reassignment
11. Pregnancy and maternity
12. Looked after children (LAC)
13. The curriculum
14. Promoting inclusion
15. Supporting pupils with medical conditions
16. Pupils that have left school
17. The Public Sector Equality Duty
18. Bullying and discrimination
19. Staff training
20. Monitoring and review

## Statement of intent

Bourne Westfield Primary Academy understands that, under the Equality Act 2010, all schools have a duty to:

- Eliminate unlawful discrimination, harassment and victimisation;
- Advance equality between different groups;
- Foster good relations between different groups; and
- Promote mental health and wellbeing.

The school's overall values are underpinned by our statutory duties under the Equality Act 2010. The school is dedicated to ensuring that every pupil receives an education that offers them the best chance at fulfilling their potential, and to promoting mental wellbeing amongst the pupils. The school has developed this policy to provide a clear framework for how we will achieve our school's aims.

The school's demographic state is directly linked to our overall aims for achieving equality.

Specifically, we aim to:

Objective	How	Impact	Evaluation
To ensure that two staff currently on maternity leave are kept in touch with developments in policy and practice.	<ul style="list-style-type: none"> <li>• Assign a member of SLT to have regular KIT conversations and plan KIT days.</li> </ul>	Staff currently on maternity leave feel informed and reintegrate quickly on their return so that there is no detriment to pupils learning.	
To develop all pupils understanding of British values, democracy and race equality.	<ul style="list-style-type: none"> <li>• To have a high focus on the working of the school council, how democracy works and how Laws passed in our country.</li> <li>• To maintain an active display showing the working of the school council.</li> <li>• To have a programme of race awareness assemblies.</li> <li>• To develop a link with a school in India sharing projects.</li> <li>• To continue and develop links with schools in Leicester and Peterborough.</li> </ul>	<ul style="list-style-type: none"> <li>• All pupils will have an increased understanding of the democratic process, how laws passed.</li> <li>• All pupils will have a greater awareness of the actions of the school council.</li> <li>• All pupils will show a greater appreciation of different races and cultures.</li> </ul>	<ul style="list-style-type: none"> <li>• All of the actions.</li> </ul>
To raise the attainment and progress of pupils with English as an additional language.	<ul style="list-style-type: none"> <li>• Additional targeted support for pupils to develop their phonic knowledge.</li> <li>• Develop use of comprehension to support pupils in understanding nuances of English language.</li> </ul>	<ul style="list-style-type: none"> <li>• EAL pupils make improved progress.</li> <li>• More EAL pupils allow the phonics screening check by the end of KS1.</li> </ul>	

To achieve our aims, the following methods will be adopted:

- Embedding equality within teaching and resources.
- Using key data indicators to understand the needs and characteristics of the school.
- Promoting community cohesion.
- Promoting parental engagement.
- Investing in regular staff training.
- Using key data, such as measures of wellbeing, to monitor the progress of pupils with protected characteristics.
- Regularly reviewing our equality policy to ensure it reflects current trends and issues.

Signed by:

Headteacher/Head  
of School

Date:

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Chair of Governors

Date:

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## **1. Legal framework**

- 1.1. The policy has due regard to statutory legislation, including, but not limited to, the following:
  - Human Rights Act 1998
  - The Equality Act 2010
  - Data Protection Act 2018
- 1.2. The policy has due regard to statutory guidance, including, but not limited to, the following:
  - DfE (2014) 'The Equality Act and schools'
  - DfE (2018) 'Promoting the education of looked after children and previously looked after children'
  - DfE (2018) 'Gender Separation in mixed schools'
  - DfE (2014) 'Equality Act 2010: advice for schools'
  - DfE (2018) 'Mental health and wellbeing provision in schools'
- 1.3. The policy is related to the following other school policies:
  - SEND Policy
  - Curriculum Policy
  - Anti-bullying Policy
  - Child Protection and Safeguarding Policy
  - Behavioural Policy
  - Data Protection Policy
  - Complaints Policy

## **2. Roles and responsibilities**

- 2.1. The local governor board will:
  - Be responsible for ensuring the school complies with the appropriate equality legislation and regulations.
  - Take all reasonable steps to ensure pupils and potential pupils will not be discriminated against, harassed or victimised in relation to:
    - Admissions.
    - The way the school provides education for pupils.
    - How pupils are provided with access to benefits, facilities and services.
    - The exclusion of a pupil or subjecting them to any other detriment.

- Ensure all policies are developed and implemented with appropriate equality impact assessments informing future plans in collaboration with the Headteacher/Head of School.

2.2. The Headteacher/Head of School will:

- Implement the policy, ensuring that all staff and pupils apply its guidelines fairly in all situations.
- Conduct regular training sessions to ensure all members of staff are aware of their responsibilities, as well as to develop their skills and knowledge.
- Review and amend the policy, taking into account new legislation and government guidance, and previously reported incidents, in order to improve procedures.
- Ensure that appropriate counselling is made available for pupils who require immediate interventions, parental assistance and personal counselling.

2.3. Staff will:

- Be alert to the possible harassment of pupils, both inside and outside of the school, and deal with incidents of harassment/discrimination as the highest priority.
- Carry out their statutory duties relating to equal opportunities, inclusivity and pertaining to their specific roles.
- Have due regard to the sensitivities of all pupils, and not provide material that may cause offence.

### 3. Data protection

- 3.1. The school will adopt secure controls on sensitive personal data, ensuring all data is accurate, secure and processed fairly and lawfully.
- 3.2. The school will gain consent from pupils and parents before any sensitive personal data is processed.
- 3.3. The school will respect all pupils' right to privacy and will not disclose a pupil's trans<sup>1\*</sup> status or sexual orientation to any other pupils, staff members or third parties.
- 3.4. The school holds a **Data Protection Policy** containing further information addressing data protection.

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<sup>1</sup> Trans\* is an umbrella term that refers to all of the identities within the gender identity spectrum.

## **4. Protected characteristics**

- 4.1. The school will not discriminate against, harass or victimise a pupil, or prospective pupil, because of their:
  - Sex;
  - Race;
  - Disability, which includes mental health, encompassing prejudiced assumptions, attitudes or behaviours related to mental health;
  - Religion or belief;
  - Sexual orientation;
  - Gender reassignment;
  - Pregnancy.
- 4.2. The school will not discriminate against a pupil, or prospective pupil, because of a characteristic related to a person, such as a parent, with whom the pupil or prospective pupil is associated.
- 4.3. The school will not discriminate against a pupil, or prospective pupil, because of a characteristic which they are believed to have, even if the belief is mistaken.
- 4.4. The school will regularly review practices to ensure that they are fair with regard to all the protected characteristics listed in 4.1.

## **5. Sex**

- 5.1. For the purpose of this policy, 'sex' refers to a pupil's biological assignment at birth depending on their reproductive organs. The school understand some pupils may wish to identify with another gender, and will be supported through their transitioning phases.
- 5.2. The school will ensure that pupils of one sex are not singled out for different or less favourable treatment from that given to pupils of other sexes.
- 5.3. There may be occasions where it is deemed necessary to teach some subjects in single-sex classes, such as Relationship and Sex Education (RSE), but will ensure that such classes do not give pupils an unfair disadvantage when compared to pupils of the other sex in other classes.
- 5.4. The school will only separate pupils by sex where there is reasonable justification or if one of the following applies:
  - Pupils will suffer a disadvantage connected to their sex.
  - Pupils have needs that are different from the needs of the other sex.
  - Participation in an activity by pupils is disproportionately low.

- 5.5. The school will consider non-statutory exceptions on a case-by-case basis, and regularly review the impact of any separation to ascertain whether it remains lawful.
- 5.6. Pupils will be offered an equal opportunity to undertake any activity in the school, e.g. in relation to technology lessons all pupils will be allowed to choose which skills they learn.
- 5.7. Occasions where pupils are separated to be taught in single-sex classes will be documented and the separation justified to ensure parents, Ofsted and, where necessary, the wider community can understand the reasons behind segregation.
- 5.8. Where a subject is taught in a single-sex class, pupils undergoing gender reassignment will be allowed to attend the single-sex class that corresponds with the gender they identify with.
- 5.9. Pupil's age and stage of development will be taken into consideration before segregating sports teams.
- 5.10. Both sexes will have equal opportunities to participate in comparable sporting activities; where segregation is deemed necessary, the single-sex sports teams will receive the same quality and amount of resources.

## **6. Race and ethnicity**

- 6.1. The school will ensure that pupils of all races and ethnicities (including those who have English as an Additional Language (EAL)) are not singled out for different and less favourable treatment from that given to other pupils, regularly reviewing our school practices to ensure that they are fair.
- 6.2. The school will not segregate pupils on the basis of their race or ethnicity, understanding that claims of 'separate but equal' will not be tolerated, and that such actions will always be viewed as direct discrimination.
- 6.3. The school may, however, take positive action, e.g. organising open days for pupils and families of a specific race that is under-represented, to address the particular challenges affecting pupils of one racial or ethnic group, where this can be shown to be a proportionate way of dealing with such issues.

## **7. Disability**

- 7.1. The school will ensure that pupils with disabilities are not singled out or treated less favourably than other pupils simply because they have a disability, which includes any mental health issue, regularly reviewing our school practices to ensure they are fair.
- 7.2. The school will ensure that we do not discriminate against pupils with a disability by implementing a rule for all pupils that could have an adverse effect on pupils with disabilities only.



- 7.3. The school will ensure that no discrimination will occur against pupils with disabilities because of something which is a consequence of their disability, (for example: by not allowing a pupil on crutches outside at break time because it would take too long for him/her to get in and out), unless it is for a legitimate reason and is a proportionate way of achieving that legitimate aim.
- 7.4. The school will make any reasonable adjustments, and provide any auxiliary aids necessary, to ensure the full inclusion of pupils with disabilities, especially where the pupil also has Special Educational Needs (SEND) but does not have a SEND statement or Educational, Health and Care (EHC) plan.
- 7.5. The school will meet our duty to undertake accessibility planning for pupils with disabilities and ensure that an **Accessibility Plan** is implemented and reviewed where necessary.
- 7.6. The school adheres to our **SEND Policy** which contains further information addressing equal opportunities for pupils with SEND.

## **8. Religion and belief**

- 8.1. The school will ensure that pupils are not singled out or treated less favourably because of their religion or belief, regularly reviewing our school practices to ensure that they are fair.
- 8.2. The school will ensure that pupils are provided with the appropriate space in which they can practice their faith, e.g. to perform their daily prayers.
- 8.3. Absences in relation to religious observances will be handled in accordance with the school's **Attendance Policy**.
- 8.4. The school will liaise with local religious leaders of all faiths to inform the amount of leave pupils will be granted in relation to religious observance.

## **9. Sexual orientation**

- 9.1. The school will ensure that all gay, lesbian and bi-sexual pupils, or the children of gay, lesbian or bi-sexual parents, are not singled out for different or less favourable treatment from that given to other pupils, regularly reviewing our school practices to ensure that they are fair.
- 9.2. The school will ensure that any religious beliefs with regards to sexual orientation are taught to pupils in an educational context, in a manner that is not prejudicial or discriminatory.
- 9.3. Lessons will be taught in accordance with our **Relationships and Sex Education Policy**.
- 9.4. The school will ensure that there is a designated safe space within our school where pupils can discuss issues of sexual orientation without fear of discrimination.

## 10. Gender reassignment

- 10.1. The school will ensure that pupils are not singled out or treated less favourably because they have undergone, or are proposing to undergo, gender reassignment, or have trans\* parents, regularly checking our school practices to ensure that they are fair.
- 10.2. The school will make reasonable adjustments to accommodate absence requests for treatment and support of trans<sup>1\*</sup> pupils by external sources, e.g. charities such as Stonewall. Any such absences will be recorded accurately and sensitively by the **Special Education Needs Co-ordinator (SENCO)** to ensure the privacy of the pupil.
- 10.3. Pupils have the right to dress in accordance with their true gender identity within the constraints of our dress code, outlined in our **School Uniform Policy**.
- 10.4. The school will ensure that there are suitable toilet and changing facilities for pupils to use, including:
  - Unisex toilets and changing facilities;
  - Gender specific toilets and changing facilities;
  - Private changing facilities.
- 10.5. The facilities will be made available to all pupils and pupils can use the facility they feel most comfortable in e.g. a trans<sup>1\*</sup> pupil using a private changing room.
- 10.6. The school will ensure that there is a designated safe space within our school where trans<sup>1\*</sup> pupils can discuss issues of gender without fear of discrimination.

## 11. Looked after children (LAC)

- 11.1. LAC, and Previously LAC (PLAC), will be given the highest priority for admissions, as per the requirements of our **Admissions Policy**.
- 11.2. The school will ensure that pupils are not singled out or treated less favourably because they are looked after, or have previously been looked after, by the state.
- 11.3. An individual education plan will be created, and implemented, for all LAC and PLAC, to ensure that their education and development needs are fully covered, including appropriate transition and catch-up support to ensure that they do not fall behind.
- 11.4. The school will ensure that any SEND that a LAC or PLAC has, is duly taken into account and addressed, whether this is with or without a SEND statement or EHC plan.

## **12. The curriculum**

12.1. The school believe that pupils should be exposed to thoughts and ideas of all kinds, however challenging or controversial, and will not make any unjustified changes to our curriculum content on the grounds of any protected characteristics that a pupil may have.

12.2. The school will ensure, however, that the curriculum is as balanced as possible, and delivered in such a way that prevents discrimination, and the promotion of prejudicial stereotypes.

12.3. To ensure equality, diversity and tolerance is taught and promoted throughout each subject area:

The school ensures that we teach about a range of cultures and beliefs. We develop meaningful links with schools in different parts of the country and the world. We study a range of artists and musicians who come from a variety of cultures and backgrounds. Through PHSE, we teach tolerance and acceptance of difference; this is developed further through a planned program of assemblies.

12.4. The observation of inclusive teaching strategies is a key aspect of the Senior Leadership Team's (SLT's) annual programme of monitoring.

12.5. The school will respect the right of parents to withdraw their child from Relationship and Sex Education (RSE).

## **13. Promoting inclusion**

13.1. The school will promote inclusion and equality at our school through:

- Ensuring that pupils are called by their preferred names, taking into account the correct spelling, structure and pronunciation;
- Ensuring, as far as possible, that our governor board and staff reflect the full diversity of the local community;
- Providing an environment where prejudiced assumptions, attitudes and behaviours are continually challenged;
- Instilling in pupils an awareness of prejudice, giving them confidence that it can, and must, be eradicated;
- Providing a variety of educational and residential visits that expose pupils to a wide range of cultural experiences;
- Ensuring equal access to opportunities, such as extra-curricular activities and the curriculum;
- Taking care in the use of language and the choice of resources, so that teaching and non-teaching staff avoid reinforcing stereotypical views of society;
- Valuing the cultural experiences and contributions of all pupils, regardless of any protected characteristic that they may have;

- Communicating the policy to parents to gain their understanding, agreement and support for its provisions;
- Discussing equality issues as an agenda item for the school council;
- Promoting equality of opportunity within the wider society.

## 14. Supporting pupils with medical conditions

- 14.1. The school will ensure that any medical conditions related to a pupil with a protected characteristic is fully supported in line with our **Supporting Pupils with Medical Conditions Policy**.

## 15. Pupils that have left school

- 15.1. The schools responsibility not to discriminate, harass or victimise does not end when a pupil has left school. It will continue to apply with regards to subsequent actions related to our previous relationship with the pupil, such as the provision of references.

## 16. The Public Sector Equality Duty

- 16.1. The school will meet our duty to publish:
- Annual information to demonstrate how the school is complying with the Public Sector Equality Duty, taking into account the specific circumstances surrounding pupils who have any of the protected characteristics outlined in section 4.
  - Equality objectives (at least every four years) outlining how we may further equality in the school.
- 16.2. There are some protected characteristics where statistical data is less likely to be readily available, and pupils will not be pressured into providing information related to any characteristic which they may identify with.

## 17. Bullying and discrimination

- 17.1. The **Anti-bullying Policy** will be used in conjunction with this policy in order to prevent, and effectively deal with, any discriminatory incidents.
- 17.2. Any incidents of a child protection or safeguarding nature will be reported, recorded and dealt with in line with the process in the **Child Protection and Safeguarding Policy**.
- 17.3. It the responsibility of the **Headteacher/Head of School** to decide whether it is appropriate to notify social services, and/or the police, of any incident.

- 17.4. Concerns with regards to the handling of bullying and discrimination incidents will be dealt with via the procedures outlined in the **Complaints Procedures Policy**.

## **18. Staff training**

- 18.1. New staff will receive relevant training on the provisions of the policy during their Human Resources (HR) induction.
- 18.2. Whole school staff training will be delivered in-house on an annual basis.
- 18.3. Staff will receive the appropriate equalities training that will:
- Focus on staff specialisms in relation to equality, for example, a focus on homophobic bullying to address a planned approach towards inclusion;
  - Ensure all staff are aware of, and comply with, current equalities legislation and government recommendations;
  - Ensure all staff are aware of their responsibilities and how they can support pupils with protected characteristics;
  - Provide support for teachers to effectively manage any discrimination towards pupils with protected characteristics;
  - Provide up-to-date information on the terms, concepts and current understandings relating to each of the protected characteristics;
  - Develop appropriate strategies for communication between parents, educators and pupils about any issues related to a protected characteristic;
  - Ensure that the school is aware of, and participates in, relevant awareness days, such as Black History Month, World Disability Day, Transgender Day of Remembrance, and International Women's Day.

## **19. Monitoring and review**

- 19.1. The policy will be reviewed by the Headteacher/Head of School and governing board annually and updated where appropriate – any amendments will be duly communicated to staff members.
- 19.2. The policy will next be reviewed in **February 2022**.